

## **Objective of the Training:**

Presentations skills are very useful in many aspects of work and life. Developing the confidence and capability to give good presentations, and to stand up in front of an audience and speak well, are also extremely helpful competencies for self-development too. Like most things, it simply takes a little preparation and practice.

## **Training Topics:**

## **Presentation Skills:**

- Plan and Design the Presentation
- Develop how to Present
- Rehearse
- An Effective Opening
- Interesting & Engaging Content keeping the Audience in mind
- Use content to stimulate Emotions, Thoughts, Feelings and even Movement in your Audience
- Maintaining the Tempo and Time by using the following:
  - o Stories
  - Questions & Feedback
  - o Pictures, Cartoons, Video Clips
  - o Inviting a Volunteer to take stage with you
  - Asking the Audience to do something Physical (Clapping, Counting, Finger Snapping etc.)
  - Your own Body Language used well
    - Be in Control at all Times

## **Training Hours:**

The duration of the training program will be 3 to 6 hours based on the needs of each client.